

## MedPOINT Management Website Provider Training User Guide



## To access trainings at <u>www.medpointmanagement.com</u>:

1. Go to the Trainings tab, select drop down:



2. Choose New Provider Training or Annual Provider Training:



- 3. If you have an account enter email and password.
- 4. If you do not have an account:
  - a. Click Register:



b. Complete the registration form:

Register					
First Name *	Last Name *				
First Name	Last Name				
Email *	Password *				
Email	Password				
NPI	License				
NPI	License				
Roles					
Select option					
Groups					
Select option	Ť				
Additional Contact Email	Enrolled In Medi-Cal				
Additional Contact Email	No 👻				
Office/Provider Group Name (1)	Tax ld (1)				
First Group Name	First Group Tax Id				
Office/Provider Group Name (2)	Tax Id (2)				
Second Group Name Second Group Tax Id					
Register					
Want to Sign in? Log in Forgot Password?					

\*\*Please note, Medi-Cal enrollment is required for participation with the following IPAs:

- Adventist Health Care Network (AHCN)
- Adventist Health Plan (AHP)
- Associated Hispanic Physicians of Southern California (AHPSC)
- Bella Vista Medical Group (BVMG)
- CommunityCare IPA (CCIPA)
- Centinela Valley IPA (CVIPA)
- Central Valley Medical Providers (CVMEDPRO)
- Emanate Health IPA (EHIPA)
- El Proyecto del Barrio (EPDB)
- Family Care Specialists IPA (FCS)
- Global Care Medical Group (GCMG)
- Health Care LA, IPA (HCLA)
- Integrated Health Partners (IHP)
- Premier Physician Network -San Fernando Valley (PPN-SV)
- Premier Physician Network Westside (PPN-Westside)
- Prospect Medical Group (PMG)
- Watts Health Care Corporation (WATTS)

\*\* If you are not enrolled in Medi-Cal, please visit <u>https://www.dhcs.ca.gov/provgovpart/Pages/PAVE.aspx</u> to apply.

c. After you click register, you will receive the following message:

Thank you for signing up for MedPOINT Management. We have received your application and it is currently being reviewed by our team to grant you access to trainings. You will receive an email from us soon!

- d. Please check your email for the confirmation email.
- e. Follow the steps in the confirmation email to log in to <u>www.medpointmanagement.com</u> to access trainings:

Your MedPOINT Management sign up has been approved!						
PNO_Delegation@medpointmanagement.com	$ \bigcirc \qquad \bigcirc \qquad $					
То	Wed 11/29/2023 6:13 AM					
(i) If there are problems with how this message is displayed, click here to view it in a web browser. Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in	n this message.					
	· · · · · · · · · · · · · · · · · · ·					
CAUTION!! External message contains web links!						
Dear ,						
Congratulations! Your MedPOINT Management sign up has been approved. You can now log in to your account and start using our services.						
To log in, please go to Login page and enter your username and password.						
If you have any questions or need assistance, please do not hesitate to contact us.						
Thank you for choosing MedPOINT Management!						
Sincerely,						
MedPOINT Management						
MedPOINT - Pointing Healthcare in the Right Direction						

5. Choose from the menu on the left-hand side, the training that you would like to complete – all trainings listed must be completed.

Choose a Group to View Trainings				
General Trainings				
⊖ Alignment 🏼 🍃				
O Anthem Blue Cross				
O Blue Shield Promise				
O Brand New Day				
🔿 California Health & Wellness				
⊖ CalViva				
O Central Health Plan				
○ Health Net				
🔘 LA Care				
🔿 Molina				
⊖ SCAN				

6. After choosing the training, you will need to click on 'view training':



7. You will have to go through the training. You may download the training if you like.



8. After finishing the training, you will need to click on the confirmation button (this will not be available until you finish the training):



9. Then click on the 'View Training' button or the 'Attest' button:



10. You will need to click on the 'Download PDF' button to download the hard copy attestation to submit to <a href="mailto:PNOapplication@medpointmanagement.com">PNOapplication@medpointmanagement.com</a> \* Please note, if this step is missed, the training will need to be completed again in order to download the hard copy attestation\*



11. After downloading the form, you will need to click the confirmation button:



12.You will need to repeat steps 5 through 11 for each of the required trainings. A checkmark will appear next to each training that has been completed, and you can track your progress on the status bar below:



All paper-based attestation forms will need to be submitted to **PNOapplication@medpointmanagement.com** 

## Additional information:

Profile tab:

	Profile	Settings	Log out	818-	702-0100 (	QM Discussion Board 📎	Provider Porta	l Login 📎
MedPOINT Abo	out 🗸	Services	Trainings	~	Resources	✓ Access Care ✓	News 🗸	Contact

- Here is what your current profile looks like:

My Profile		Go to Training Page
Personal Information		Subscribed to
First name Account Email	Last name Additional Contact Email	Roles: Provider Groups: Emanate Health IPA Adventist Health Plan
NPI	License	Adventist Health Care Network   Community Care IPA – San Diego     El Proyecto del Barrio, Inc.   Bella Vista Medical Group IPA     Associated Hispanic Physicians of Southern California IPA     Central Valley Medical Providers     Community Care IPA – Central Valley   Prudent Medical Group     Watts Healthcare Corporation   Health Care LA IPA     Global Care Medical Group IPA   Community Care IPA – Imperial County     Welcome Health Medical Group   Family Care Specialists IPA     Integrated Health Partners   Centinela Valley Medical Group     Premier Physician Network   Family Care Specialists IPA
Office/Provider Group Name (1) Tax Id (1)	Office/Provider Group Name (2) Tax Id (2)	Enrolled In Medi-Cal Registration Date   Yes 11-27-2023

Settings tab:

	Profile	Settings	Log out 🐧 🐧	18-702-0100	QM Discussion Board 📀	Provider Porta	l Login 📎
MedPOINT A	bout 🗸	Services	Trainings 🗸	Resources	✓ Access Care ✓	News 🗸	Contact

- You can update your profile setting here: name change, update password, add/delete IPA affiliation, etc.

My Profile settings	
First Name	Last Name
No.	The second se
Email	Password
	Password
NPI	License
NPI	License
Roles	Groups
Provider ×	Emanate Health IPA × Adventist Health Plan × •
	Community Care IPA – San Diego × El Proyecto del Barrio, Inc. ×
	Bella Vista Medical Group IPA × Associated Hispanic Physicians of Southern California IPA ×